

## **West of England Combined Authority Committee and Joint Committee Forward Plan 2018 - 2019**

PUBLICATION DATE: 18 December 2018

The Forward Plan seeks to anticipate (as far as possible) the decisions to be made by the West of England Combined Authority and Joint Committee (and occasionally key decisions by officers) over the next year. Government guidance recognises that the plan is a best assessment, at the time of publication, of anticipated decision making. The Forward Plan is updated regularly and can be seen on the West of England Combined Authority website.

The Forward Plan goes beyond the minimum legal requirement for only key decisions to be published over the coming 28 days, and demonstrates the West of England Combined Authority's commitment to openness and participation in decision making. It also assists the West of England Combined Authority's Overview and Scrutiny Committee in planning their input to policy formulation and development, and in reviewing the work of the Combined Authority.

Should you wish to make representations to the decision taker please contact the Democratic Services team at [democratic.services@westofengland-ca.gov.uk](mailto:democratic.services@westofengland-ca.gov.uk) or by calling 0117 332 1486

For all committee meetings, a formal agenda will be published at a minimum of 5 clear working days before the meeting.

<b>FRIDAY 18 JANUARY 2019 WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE</b>		
Presentation of Mayoral budget proposals 2019/20	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>

<b>FRIDAY 18 JANUARY 2019 JOINT COMMITTEE</b>		
Joint Local Transport Plan (JLTP) – endorsement of an updated JLTP4 for public consultation	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>

<b>FRIDAY 1 FEBRUARY 2019 WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE</b>		
Mayoral Budget Monitoring – forecasted end of year out-turn based on Month 9 (December 2018)	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Combined Authority Budget Monitoring – forecasted end of year out-turn based on Month 9 (December 2018)	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Approval of 2019/20 Mayoral budget	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Approval of 2019/20 Combined Authority budget	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Capital Investment Strategy	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Quarterly progress report on 2018/19 WECA Business Plan	Lynda Bird, Head of Performance, Planning and Projects	<a href="mailto:Lynda.Bird@westofengland-ca.gov.uk">Lynda.Bird@westofengland-ca.gov.uk</a>
Approval of 2019/2020 WECA Business Plan	Lynda Bird, Head of Performance, Planning and Projects	<a href="mailto:Lynda.Bird@westofengland-ca.gov.uk">Lynda.Bird@westofengland-ca.gov.uk</a>
Proposals for the delivery of WECA's transport functions	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>
Mass Transit – agreement of funding for next stage and related Bath transport study	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>
Approval of a Combined Authority Procurement Strategy and the principles for a Professional Services Framework procurement to support the capital delivery programme.	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>

Housing Infrastructure Fund for the Bristol Temple Meads to Keynsham Strategic Growth Corridor A4/ A37 – principles for the proposed bid to be submitted	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>
Update to Scheme of Delegations	Shahzia Daya, Director of Legal	<a href="mailto:Shahzia.Daya@westofengland-ca.gov.uk">Shahzia.Daya@westofengland-ca.gov.uk</a>
Update on the Local Industrial Strategy	Jessica Lee, Head of Strategy & Policy	<a href="mailto:Jessica.Lee@westofengland-ca.gov.uk">Jessica.Lee@westofengland-ca.gov.uk</a>

<b>FRIDAY 1 FEBRUARY 2019 JOINT COMMITTEE</b>		
Budget Monitoring – forecasted end of year out-turn based on Month 9 (December 2018)	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
Approval of 2019/20 budget	Malcolm Coe, Director of Investment and Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>
One Front Door Funding Programme	Pete Davis, Investment and Performance Manager	<a href="mailto:Pete.Davis@westofengland-ca.gov.uk">Pete.Davis@westofengland-ca.gov.uk</a>
Quarterly progress report on 2018/19 WECA Business Plan	Lynda Bird, Head of Performance, Planning and Projects	<a href="mailto:Lynda.Bird@westofengland-ca.gov.uk">Lynda.Bird@westofengland-ca.gov.uk</a>
Approval of 2019/2020 WECA Business Plan	Lynda Bird, Head of Performance, Planning and Projects	<a href="mailto:Lynda.Bird@westofengland-ca.gov.uk">Lynda.Bird@westofengland-ca.gov.uk</a>
Energy Strategy	Jessica Lee, Head of Strategy and Policy	<a href="mailto:Jessica.Lee@westofengland-ca.gov.uk">Jessica.Lee@westofengland-ca.gov.uk</a>
Update to Scheme of Delegations	Shahzia Daya, Director of Legal	<a href="mailto:Shahzia.Daya@westofengland-ca.gov.uk">Shahzia.Daya@westofengland-ca.gov.uk</a>
Update on the Local Industrial Strategy	Jessica Lee, Head of Strategy & Policy	<a href="mailto:Jessica.Lee@westofengland-ca.gov.uk">Jessica.Lee@westofengland-ca.gov.uk</a>

<b>FRIDAY 5 APRIL 2019 WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE</b> <b>(Note – this meeting will only take place if an urgent decision is required as this meeting falls in the pre-election period)</b>		
NO ITEMS CURRENTLY		

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<b>FRIDAY 31 MAY 2019 WEST OF ENGLAND COMBINED AUTHORITY COMMITTEE (AGM)</b>		
WECA AGM business, including constitution updates as necessary	Shahzia Daya, Director of Legal	<a href="mailto:Shahzia.Daya@westofengland-ca.gov.uk">Shahzia.Daya@westofengland-ca.gov.uk</a>
Local Industrial Strategy	Jessica Lee, Head of Strategy & Policy	<a href="mailto:Jessica.Lee@westofengland-ca.gov.uk">Jessica.Lee@westofengland-ca.gov.uk</a>
West of England Cultural Strategy	Patricia Greer, Chief Executive	<a href="mailto:Patricia.Greer@westofengland-ca.gov.uk">Patricia.Greer@westofengland-ca.gov.uk</a>
Transport Update <ul style="list-style-type: none"> <li>- Bus Strategy</li> <li>- Key Route Network – approval of required funding, management, operational and maintenance agreements</li> </ul>	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>
Approve West of England Employment and Skills Plan including the long-term skills capital plan	Jon Hunt, Director of Business & Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Report on Talent Institutes Feasibility Project	Jon Hunt, Director of Business & Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Report on Skills Innovation Fund	Jon Hunt, Director of Business & Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Investment Fund	Malcolm Coe, Director of Investment & Corporate Services	<a href="mailto:Malcolm.Coe@westofengland-ca.gov.uk">Malcolm.Coe@westofengland-ca.gov.uk</a>

<b>FRIDAY 31 MAY 2019 JOINT COMMITTEE</b>		
AGM business	Shahzia Daya, Director of Legal	<a href="mailto:Shahzia.Daya@westofengland-ca.gov.uk">Shahzia.Daya@westofengland-ca.gov.uk</a>
One Front Door Funding Programme	Pete Davis, Investment and Performance Manager	<a href="mailto:Pete.Davis@westofengland-ca.gov.uk">Pete.Davis@westofengland-ca.gov.uk</a>
Local Industrial Strategy	Jessica Lee, Head of Strategy and Policy	<a href="mailto:Jessica.Lee@westofengland-ca.gov.uk">Jessica.Lee@westofengland-ca.gov.uk</a>
West of England Cultural Strategy	Patricia Greer, Chief Executive	<a href="mailto:Patricia.Greer@westofengland-ca.gov.uk">Patricia.Greer@westofengland-ca.gov.uk</a>
Transport update: - Bus Strategy - Sign off Joint Local Transport Plan	David Carter, Director of Infrastructure	<a href="mailto:David.Carter@westofengland-ca.gov.uk">David.Carter@westofengland-ca.gov.uk</a>
Update: post-review Invest in Bristol and Bath changes and implementation	Jon Hunt, Director of Business and Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Approve West of England Employment and Skills Plan including the long term skills capital plan	Jon Hunt, Director of Business and Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Report on Talent Institutes Feasibility Project	Jon Hunt, Director of Business and Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>
Report on Skills Innovation Fund	Jon Hunt, Director of Business and Skills	<a href="mailto:Jon.Hunt@westofengland-ca.gov.uk">Jon.Hunt@westofengland-ca.gov.uk</a>